

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, DECEMBER 19, 2016  
7:00 PM**

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

**MOTION** – Approve Minutes of December 5, 2016 Regular Session (attached)

**SPECIAL RECOGNITION:**

Mayor Michaelis will recognize Highland High School senior Evan Capelle for recently scoring a perfect 36 on the ACT college assessment test.

**PUBLIC FORUM:**

A. Citizens' Requests and Comments:

1. Lebanon Cedar Cruisers Annual Volkswalk Request – William Malina, President (attached)
2. Highland Optimists' 2017 Shootout Funding Request – Rick Ringwald, Representative
3. Highland Community Chorus – Funding Request – Kay Ahaus, Vice President (attached)

<p><b>Anyone wishing to address the Council on any subject may do so at this time. Please come forward and give your name and address.</b></p>
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B. Requests of Council:

C. Staff Reports:

1. Scheffel Boyle – Presentation of Revised Combined Annual Financial Report

**NEW BUSINESS:**

A. **MOTION** – Accept Revised Combined Annual Financial Report

B. **MOTION** – Bill #16-113/ORDINANCE for Levy, Assessment and Collection of Taxes (attached)

C. **MOTION** – Bill #16-114/ORDINANCE Regulating the Reimbursement of All Travel, Meal, and Lodging Expenses of City Officers and Employees (attached)

D. **MOTION** – Bill #16-115/RESOLUTION Approving *Purchasing Manual (December 2016)* (attached)

E. **MOTION** – Bill #16-116/ORDINANCE Amending Or Repealing Certain Sections of Chapter 22 “Cemeteries” of the Municipal Code (attached)

F. **MOTION** – Bill #16-117/ORDINANCE Adopting the *Highland City Cemetery Operations and Maintenance Manual 2016* (attached)

**Continued**

- G. **MOTION** – Bill #16-118/RESOLUTION Making Separate Statement of Findings of Facts in Connection with Ordinance Granting Special Use Permit – 308 Walnut Street (attached)
- H. **MOTION** – Bill #16-119/ORDINANCE Granting a Special Use Permit to Robert Chade to Operate a Two-Family Dwelling at 308 Walnut Street (attached)
- I. **MOTION** – Bill #16-120/RESOLUTION Approving *Affiliation Agreement* Between Fox Cable Network Services, LLC and the City of Highland d/b/a Highland Communication Services (attached)
- J. **MOTION** – Bill #16-121/RESOLUTION Authorizing Purchase of 24-Foot Sea-Ark Commercial Utility Boat from VC Marine (attached)
- K. **MOTION** – Approve Notice of Municipal Letting for Bid #E-12-16 for Clearance Tree Trimming of 138 Line (attached)
- L. **MOTION** – Approve Mayor’s Reappointment to the Telecommunications Advisory Board (attached)
- M. **MOTION** – Approve Schedule of 2017 City Council Meeting Dates (attached)

**REPORTS:**

- A. **MOTION** – Approve Warrants #1043 (attached)

**EXECUTIVE SESSION:**

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following exemption(s) allowing such meeting: **2(c)(21) to discuss approval of executive session minutes.**

**ADJOURNMENT:**

Anyone requiring ADA accommodations to attend this public meeting,  
please contact Kevin Limestall, ADA Coordinator, by 3:00 PM on Monday , December 19.